Agenda - Regular Meeting
Harvard Extension Student Association
Sunday, April 13, 2008
6:30 P.M.
Science Center, Room 113, Cambridge

Attendance:
Carlos De La Rosa
Andre Bisasor
Anna Weisfeiler
Amy Szczygiel
Nicki De La Rosa
Mark Walton
Kevin Pasha
Ram Dan
Cristine Monfasani
Natalie Anderson
Hanwen Zhang
Jose O’Brien?

I. Call To Order – 6:48 pm
II. Approval of Minutes – 5 mins
   Motion to table minutes until next meeting because they were not posted online until today. Motion by AW. Seconded by ND. Motion passes unanimously.

III. Reports and Motions – 40 mins
   1. President – Carlos De La Rosa – 5 mins
      i. HGC Letter
         • Harvard Graduate Council has sent a letter about a cross registration initiative to streamline cross registration. (Letter is attached.)
         • Would like to support this letter. Motion to support the letter by AW. Seconded by KP. Passed unanimously
   2. Treasurer – Amy Szczygiel – 5 mins
      i. Report on Funds – see spreadsheet
         • $3,552.09 in Dean’s Fund, $4,824.35 in Bank of America account. Total available balance is $8,376.44.
         • Capital items are items that will be used in future years. The total amount is $814.80. Only $203.70 was spent this year so next year the budget line will be $814.80 less $203.70.
         • $500 discretionary fund approved early in the year for miscellaneous items will be placed under allocated funds.
         • AB: is there a set plan for the current remaining funds? CD: No, not yet but there were several initiatives discussed.
   3. Secretary – Anna Weisfeiler – 5 mins
      i. Motion for Election Committee Funding
         • Statement of Election committee members: Jonas Palencia, ALM-IT, Nicki De La Rosa, ALM-M, Anna Weisfeiler, ALM, Amy Hull, ALM-M, Jose O’Brien, ALB.
• Motion to accept committee made by AS, Seconded by AW. Accepted by Exec board.
• Report attached.
  • Calendar:
    • Call for Nomination went out Monday April 7. Extending deadline to April 14 11:59 pm.
    • Despite oversight, 5 nominations for President, 4 nomination for Vice President. Eligibility will be verified by the Dean of Student’s office and then candidates will be asked if the accept nominations.
    • Motion for $500 for the election committee made by ND, seconded by AW. Question from MW about how close we are to likely come to that number under? ND: likely to come close. Passed unanimously.
    • AB: sent email about concerns about timing of election nominations. CD responded saying that the nominations went out from the Dean’s office on Monday, April 7th and that the Friday HESA email was a courtesy email. AB: I did not receive the email from the Dean. KP also did not receive the email from the Dean. AB requests to extend the nomination period until 5 pm on Friday, April 18th. MW: Isn’t a person seeking office supposed to familiarize themselves with the rules and bylaws. RD also did not receive the email.
  • Discussion of extension of time last year.
  • CD will not step in but will defer to the decision of the election committee. Email is an imperfect feature.
  • KP: can understand where the AB is coming from but this has consequences for other things including voting issues.
  • JO: If we send out an email extending, those same people will not get the email again and can set a dangerous precedent.
  • Motion to remand the issue to the election committee for final decision made by MW. Seconded by AW.
  • Discussion: AB: Can the Executive Committee overrule the election committee? CD: The President can overrule or with a majority of the meeting. My position is to go with the election committee unless there was an extreme slant against one candidate but it would have to be an extreme circumstance.
  • AB: Have not met the other election committee members and do not know their decision. Last year there was also a warning email before that. Would like to extend the deadline until end of Wednesday night.
  • AB: Amendment to the current motion to extend the deadline to Wednesday.
  • MW: Amendment is treated as unfriendly.
  • CD: clarification on timing of the closing of nominations that is the motion on the table.
  • AB: asking for clarification on the procedure for amending the motion.
  • Motion to amend the motion of deferment to the election committee fails.
  • Request for a recorded vote.

IV. Motion to remand the issue to the election committee: 7 ayes: ND, MW, KP, AS, AW, JO, CD
• 2 Nay: AB, NA.
  • Abstentions: HZ, RD.
  • Motion passes.

2. Events – Nicki De La Rosa – 5 mins
   i. Graduate Event Allocations (see attached report)
      • April First Friday – due to lack of advertising, had a low turn out – about 15 people. Came in under budget although cost per person went up to $7.
      • Graduation Formal
        • Do not have time or energy to do the formal although $3K has been allocated to the event.
      • Graduation Brunch
        • Suggest reallocation of Formal funds to the brunch.
        • June 4th is the date.
        • Looking at venues with the Dean
        • Who can attend: A Networking event between students and alumni
          i. Charge a nominal fee of $5-10/person to attend
          • Different from the Alumni dinner - that it is much more formal.
          • The brunch should be fairly well attended
          • Looking to get an outdoor venue where a tent is already setup.
          • The additional funds would be for additional attendees and for nominal venue fees.
      • CD: is there a time when this would need to be decided.
      • AS moves to reallocate $2500 funds from the formal to the brunch.
        Seconded by MW.
      • AB: What is the total amount?
      • ND: $2,200 has already been allocated.
      • AS: total would be $4,700.
      • ND: traditionally, the deans have allocated $1,000 for the formal but we can ask them to put that toward the brunch.
      • Motion passes unanimously.

3. HE Running/Museum Clubs – Cristina Monfasani – 5 mins
   i. Funding Requests
      • Request for $850 for the Museum Club
      • Request for $500 for the Running and Hiking Club
      • Motion by CS, Second by AS. Passed unanimously.

4. HE Service & Leadership – Andre Bisasor – 10 mins
   i. Forum Funding Request – document attached.
      • Expresse an interest in the negotiation forum last spring but ended up running for VP.
      • LEAPs program was failing over the summer/fall … so pulled the two together to form the Service and Leadership Society
      • During the activities fair, about 10 people signed up. There was also a difficult transition period between previous leaders and AB for how to continue the forums.
• Taking a two prong approach: 1.) Personal finance, 2.) Academic discussion on culture and ethnicity in negotiations
• Total estimated budget is $4,378.
• Motion to approve $4,378. Per head cost at 100 people at $37/person. KP seconded the motion.
• CD amendment: the $4,378 is the cap but AB will continue to seek additional funds from external sources. AB accepts CD amendment as friendly.
• ND: Motion to amend the motion setting cap at $3,500 made by ND. Motion is treated as unfriendly. No second so amendment fails.
• MW: Motion to charge non-extension school students. Seconded by AW. Motion failed.
• Motion to approve $4,378: Role call vote:
  • Carlos: Aye
  • Amy: Aye
  • Andre: Aye
  • Anna: abstain
  • Motion passes
• MW motion to thank the HESLS for their efforts. Seconded by AW. Motion passes. HESLS is thanked for their efforts.

5. Student Life – Mark Walton – 5 mins
   i. Motion for Bylaw Changes – deferred till next meeting
   ii. Motion to reschedule May 11th meeting to May 9th. Motion made by AW. Seconded by AS. Motion passes unanimously.
   iii. Motion to schedule last HESA meeting of the year for May 18th at 6:30 pm. Motion made by AW. Seconded by AS. Motion passes.

IV. Public Comments – 5 mins

V. Adjournment ... motion to adjourn by AW. Seconded by KP. Adjourned at 9:22 pm.

If you have any subject that needs to be addressed by this Governing Board, please email Anna Weisfeiler, Secretary at annaw@post.harvard.edu or Carlos De La Rosa, President at carlos2008@mac.com.